

S-E-C-R-E-T

OFFICE OF TRAINING

EXPIRATION DATE 30 November 1961

NOTICE  
NO. 28-60

13 December 1960

SUBJECT : Career Preference Outline Schedule--1961

RECISSION: OTR NOTICE NO. 32-59, dated 27 November 1959

1. Career Preference Outlines for Training Careerists will be submitted for Career Service Board action during 1961 according to the following schedule:

Language & Area School	January 1961
Assessment & Evaluation Staff	February
School of International Communism	
Junior Officer Training Program Staff	
Plans & Policy Staff	March
Registrar Staff	April
Office of the Director, Support Staff	May
Intelligence School	September
Operations School	October
Field Training Station	November

2. Outlines need not be submitted on individuals who prepared them in 1960 if no changes are contemplated; however, new outlines should be prepared on individuals who did not prepare them in 1960. School and Staff chiefs are reminded to present a summary of Career Preference Outline accomplishments from the preceding year. The School or Staff chief concerned should make every effort to attend the meeting. If circumstances prevent this, he should so advise the Chairman well in advance of the meeting.

  
MATTHEW BAIRD

Director of Training

Distribution:

OTR School and Staff Chiefs

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This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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